

6 October 2003

Dear Councillor

e-GOVERNMENT TASK GROUP

A meeting of the e-Government Task Group will be held in the Civic Suite Meeting Room, Council Offices, Saffron Walden, on Wednesday, 15 October 2003 at 4.00 pm.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

AGENDA

1. Apologies for absence and declarations of interest.
2. Notes of the meeting held on 18 August 2003.
3. Matters arising.
4. Presentation from Dr S Willoughby, author of the Saffire website.
5. Saffire Grant Funding (report attached).
6. Progress Report 2003/04 IT Programme (report to follow).
7. Draft E-Government Strategy 2003 to 2007 (report to follow).
8. 'Guidelines for UK Government websites: Framework for local government' – Impact on website development. See <http://www.e-envoy.gov.uk/assetRoot/04/00/21/02/04002102.doc>.
9. The Local Channel - how it might be used to provide website coverage at Parish Council level. See www.thelocalchannel.co.uk.
10. Broadband Aggregation Project. See www.broadband.gov.uk.
11. SmartGov Report - Renewing Electronic Government for Improved Service Delivery. (Summary attached, full report available at www.theworkfoundation.com).

12. Any other business.

To: Councillors V J T Lelliott, R M Lemon and A R Thawley.

Lead Officer: John Mercer (01799) 510421

Committee Officer: Linda Bunting (01799) 510432